Top Producer 8i Import/Export Fields

This table includes every field that may be encountered when exporting data from, or importing data into, Top Producer 8i. The **Category** column represents the category the field belongs to when using the 8i Import Tool (Top Producer Data Transfer Wizard). **Field Header** contains the name of the field as it appears in Export Files. **Description** provides a brief description of what the data represents. **Location** indicates where the data is located inside Top Producer 8i.

Category	Field Header	Description	Location
Contact Info	Contact Type	Contact types assigned to this contact	Contact Record - Contact/Lead Details Tab
Contact Info	Source	Source of the primary contact.	Contact Record - Lead Info Tab
Contact Info	Inquiry form	Inquiry form of the primary contact.	Contact Record - Lead Info Tab (Displayed as "Sub Source")
Contact Info	Primary FirstName	First name of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary LastName	Last name of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Initial	Middle initial of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary NickName	Nickname of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Jr_Sr	Jr., Sr. name suffix of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Mr_Mrs	Mr., Mrs. name prefix of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Title	Title of the primary contact, for example, Manager.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Designation	Designation of the primary contact, for example, CRS, GRI.	Contact Record - Contact/Lead Details Tab
Contact Info	Letter Salutation	Letter salutation.	Contact Record - Contact/Lead Details Tab
Contact Info	Envelope/Label Salutation	Envelope/Label salutation.	Contact Record - Contact/Lead Details Tab
Contact Info	Company	Company name.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Gender	Gender of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Primary Birthday	Birthday of the primary contact (MM/DD/YYYY format)	Contact Record - Contact/Lead Details Tab
Contact Info	Email Address	Email address of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Unsubscribed	Whether or not the contact has unsubscribed to the agent's emails	Contact Record - Contact/Lead Details Tab
Contact Info	Web Address	Web address of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Email_Web Type	Type of other email/web address of the primary contact (can only be Email or Web site).	Contact Record - Contact/Lead Details Tab
Contact Info	Other Email_Web Addr	Other email/web address of the primary contact, for example, me@you.com.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Email_Web Desc	Description of other email/web address of the primary contact, for example, Home email.	Contact Record - Contact/Lead Details Tab
Contact Info	Home Phone	Home phone number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Home Phone Ext	Home phone number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Home Ph Desc	Description of home phone number of the primary contact, for example, Unlisted number.	Contact Record - Contact/Lead Details Tab
Contact Info	Bus Phone	Business phone number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Bus Phone Ext	Business phone number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Bus Ph Desc	Description of business phone number of the primary contact (IE: Downtown office).	Contact Record - Contact/Lead Details Tab
Contact Info	Other Phone	Other phone number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Phone Ext	Other phone number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Ph Desc	Description of other phone number of the primary contact, for example, Second line.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Ph Nums Title	Title of second other phone number of primary contact, for example, Cellular.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Phone Nums	Second other phone number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Phone Nums Ext	Second other phone number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Other Ph Nums Desc	Description of second other phone number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Mobile Phone	Mobile phone number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Mobile Phone Ext	Mobile phone number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Mobile Ph Desc	Description of mobile phone number of the primary contact, for example, Car phone.	Contact Record - Contact/Lead Details Tab
Contact Info	Pager Number	Pager number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Pager Ext	Pager number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Pager Desc	Description of pager number of the primary contact, for example, Work pager.	Contact Record - Contact/Lead Details Tab
Contact Info	Fax Number	Fax number of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Fax Ext	Fax number extension of the primary contact.	Contact Record - Contact/Lead Details Tab
Contact Info	Fax Desc	Description of fax number of the primary contact, for example, Home office.	Contact Record - Contact/Lead Details Tab
Contact Info	Urgency	Indicating level of urgency or importance for leads only	Contact Record -Lead Details Tab
Contact Info	Contact Note Date	Date of the contact note.	Contact Record - Notes Tab
Contact Info	Contact Notes	Contact notes (3000 character max.)	Contact Record - Notes Tab
Contact Info	Hidden contacts	Created only for closing parties. There is an option that the users selects to create the closing party for this closing only - it will not show up in the rolodex, summary, etc.	Not Displayed
Contact Info	Secondary FirstName	First name of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary LastName	Last name of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Initial	Middle initial of the secondary contact.	Contact Record - Associates - Edit Associate

Contact Info	Secondary NickName	Nickname of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Jr_Sr	Jr., Sr. name suffix of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Mr_Mrs	Mr., Mrs. name prefix of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Title	Title of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Designation	Designation of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Gender	Gender of the secondary contact.	Contact Record - Associates - Edit Associate
Contact Info	Secondary Birthday	Birthday of the secondary contact (MM/DD/YYYY) format.	Contact Record - Associates - Edit Associate
Contact Info	FF FirstName	Family/friend's first name.	Contact Record - Associates - Edit Associate
Contact Info	FF LastName	Family/friend's last name.	Contact Record - Associates - Edit Associate
Contact Info	FF Birthday	Birthday of family/friend contact (MM/DD/YYYY format).	Contact Record - Associates - Edit Associate
Contact Info	FF Relation	Relation to the primary contact, for example, sister.	Contact Record - Associates - Edit Associate
Contact Info	FF Resident	Resides with the primary contact. Must be **Yes** or left blank for No.	Contact Record - Associates - Edit Associate
Contact Info	Asst FirstName	First name of the primary contact's assistant.	Contact Record - Associates - Edit Associate
Contact Info	Asst LastName	Last name of the primary contact's assistant.	Contact Record - Associates - Edit Associate
Contact Info	Asst Initial	Middle initial of the primary contact's assistant.	Contact Record - Associates - Edit Associate
Contact Info	Asst Designation	Designation of the primary contact's assistant.	Contact Record - Associates - Edit Associate
Contact Info	Asst Email	Email address of the primary contact's assistant.	Contact Record - Associates - Edit Associate
Contact Info	Tenant ID	Unique identifier used to link record in DB.	Not Displayed
Contact Info	Tenant Primary FirstName	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Primary LastName	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Primary Mr/Mrs	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Secondary FirstName	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Secondary LastName	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Secondary Mr/Mrs	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Home Phone	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Home Ext	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Home Ph Desc	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Business Phone	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Bus Ext	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Bus Ph Desc	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Mobile Phone	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Mobile Ext	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Contact Info	Tenant Mobile Ph Desc	Information found under the Tenant sub tab of the properties tab in contact records.	Contact Record - Properties - Edit Property - Tenants
Property Statistics	Address ID	Unique identifier used to link record in DB.	Not Displayed
Property Statistics	Property Type	The type of property of the particular address. Primary properties should contain a value of Primary and Investment properties a value of Investment. Other values may appear here from time to time.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	House Number	House number.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Direction Prefix	Direction prefix, for example, N, S, E, W.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Street	Street name.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Street Designator	Street designator, for example, Avenue, Street, etc.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Direction Suffix	Direction suffix, for example, N, S, E, W.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Suite No	Suite number.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	PO_Box	Post office box number.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Bldg_Floor	Floor.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	City	City.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	County	County.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	State	State.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Zip	ZIP code.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	Country	Country.	Contact Record - Properties - Edit Property - Property Address
Property Statistics	List Price	List price of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Sales Price	Sale price of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Taxes	Taxes on the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Tax Year	Tax year of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Tax Asses	Tax assessment of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Land Asses	Land assessment of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Air Con	Air conditioning type.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	RV Parking	Recreational vehicle parking availability. Must be Yes or left blank for No.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Attached	Attached property. Must be Y or N.	Contact Record - Properties - Edit Property - Property Details

Property Statistics	Bldg Improve	Building improvements value, in $, of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Tax Roll No	Tax roll number of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Year Built	Year the current property was built.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Bedrooms	Number of bedrooms in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Bathrooms	Number of bathrooms in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Lot Size	Lot size of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Sq Feet	Square footage of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Levels	Number of levels of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	House Style	House style of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Parking	Description of available parking at the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Zoning	Zoning of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Flooring	Description of the flooring in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Dist To Transit	Distance to transit from the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Dist To School	Distance to school from the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Last Sold	Date of last sale of the current property. (MM/DD/YYYY format).	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Heating	Description of heating type in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Roof	Description of the roof type on the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Other Items	Description of other items affecting the current property, for example, built-in vacuum.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Construction	Description of construction of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Exterior	Description of exterior construction of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Area	Description of area location of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Fireplaces	Description of fireplaces in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Basement	Description of the basement in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Sewer	Description of the sewer in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Water	Description of the water supply in the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Financing	Description of financing on the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Legal Descr	Legal description of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Property Descr	Description of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Room Type ID	Unique identifier used to link record in DB.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Room Description	Description of an additional room of the current property.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Room Length	Length of an additional room in feet.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Room Width	Width of an additional room in feet.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Room Dimension	Length and width of standard rooms of the current property, for example, Living room [x] x [y].	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Room	Description of a feature room of the current property, for example, Great room.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Features	Description of other features of the current property, for example, Pool.	Contact Record - Properties - Edit Property - Property Details
Property Statistics	Site/View	Description of the current property's site/view, for example, Waterfront.	Contact Record - Properties - Edit Property - Property Details
Present/Future Home	Present Min Price	Minimum asking price of the present property/address.	Contact Record - Properties - Edit Property - Property Details
Present/Future Home	Present Max Price	Maximum asking price of the present property/address.	Contact Record - Properties - Edit Property - Property Details
Present/Future Home	Present Property ID	Unique identifier used to link record in DB.	Not Displayed
Present/Future Home	Present Hm Note Date	Date of the present home notes.	Not Displayed (7i Only)
Present/Future Home	Present Hm Notes	Present home notes	Not Displayed (7i Only)
Present/Future Home	Future Min Price	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Max Price	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future House Style	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Sq Feet	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Bedrooms	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Bathrooms	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Area	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Dist To School	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Features	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Parking	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Other Items	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Hm Note Date	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Present/Future Home	Future Hm Notes	Found under lead info tab of the lead record. Pertains to the buyer preferences section.	Contact Record - Lead Info Tab
Listings	Listing ID	Unique identifier used to link record in DB.	Not Displayed
Listings	List Addr ID	Unique identifier used to link record in DB.	Not Displayed
Listings	List Addr	Listing address	Listing Record - Property Address Tab
Listings	List Exp Date	Listing expiry date	Listing Record - Listing Info Tab
Listings	List Exp Reminder Date	Listing expiry reminder date	Listing Record - Listing Info Tab

Listings	List MLS No	Listing MLS number	Listing Record - Listing Info Tab
Listings	List Property Type	Listing property type	Listing Record - Property Address Tab
Listings	List House Style	Listing house style	Listing Record - Property Address Tab
Listings	Listing Price	Listing list price	Listing Record - Listing Info Tab
Listings	List Date	Listing list date	Listing Record - Listing Info Tab
Listings	List Term	Listing term; a value in number of days	Listing Record - Listing Info Tab
Listings	List Source	Listing source	Listing Record - Listing Info Tab
Listings	List Terms	Listings terms and conditions. Called "Terms" in 8i.	Listing Record - Listing Info Tab
Listings	List Status ID	Unique identifier used to link record in DB.	No Displayed
Listings	List Status	Listing status	Listing Record - Listing Info Tab
Listings	List Note Date	Listing notes date of note	Listing Record - Notes Tab
Listings	List Notes	Listing notes	Listing Record - Notes Tab
Listings	List Inclusions	Not used in 8i	Not Used
Listings	List Exclusions	Not used in 8i	Not Used
Listings	Sellers Name	Names of all the sellers (for displaying on Listing summary)	Not Displayed
Listings	List Seller	Primary listing seller	Listing Record - Listing Parties
Listings	List Commission	Listing commission	Listing Record - Listing Info Tab
Listings	How To Show	Instructions on how to show (just text). Called "How to show" in 8i.	Listing Record - Listing Info Tab
Listings	Sign Placed	Has a for sale sign been placed on the property	Listing Record - Listing Info Tab
Listings	Lock Box Checkbox State	Not used in 8i	Not Used
Listings	Lock Box No	Lock box number	Listing Record - Listing Info Tab
Listings	Flyer Description	Not used in 8i	Not Used
Listings	Flyer Text	Not used in 8i	Not Used
Listings	Listing Agent ID	Unique identifier used to link record in DB.	Not Displayed
Listings	Listing Agent	Listing agent name	Listing Record - Listing Parties
Closings	Closing ID	Unique identifier used to link record in DB.	Not Displayed
Closings	Closing Addr ID	Unique identifier used to link record in DB.	Not Displayed
Closings	Closing Addr	Address of closing	Closing Record - Property Address
Closings	Closing MLS No	MLS # of closing	Closing Record - Closing Info
Closings	Closing Sales price	Closing Sales price	Closing Record - Closing Info
Closings	Closing Commission	Closing Commission	Closing Record - Closing Info
Closings	Closing Source	Closing Source	Closing Record - Closing Info
Closings	File No	Closing file number	Closing Record - Closing Info
Closings	Closing Property Type	Closing Property Type	Closing Record - Property Address
Closings	Acceptance Date	Closing acceptance Date	Closing Record - Closing Info
Closings	Possession Date	Closing possession Date	Closing Record - Closing Info
Closings	Closing Date	Closing Date	Closing Record - Closing Info
Closings	Representation	Which side the agent represents, buyer, seller or both	Closing Record - Closing Parties
Closings	Closing Party ID	Unique identifier used to link record in DB.	Not Displayed
Closings	Closing Party Name	Name of the closing party	Closing Record - Closing Parties
Closings	Closing Party Role	Role of the closing party	Closing Record - Closing Parties
Closings	Closing Party Role ID	Unique identifier used to link record in DB.	Not Displayed
Closings	Closing Status ID	Unique identifier used to link record in DB.	Not Displayed
Closings	Closing Status	Closing's status	Closing Record - Closing Info
Closings	Closing Note Date	Date of the closing note	Closing Record - Notes Tab
Closings	Closing Notes	Closing note	Closing Record - Notes Tab
Closings	Closing Agent ID	Unique identifier used to link record in DB.	Not Displayed
Closings	Closing Agent	Closing agent	Closing Record - Closing Parties
Closings	Closing Agent Role	Role of the closing agent	Closing Record - Closing Parties
Lead Info	Lead Type	Type of lead: buyer, seller, both	Contact Record - Contact/Lead Details Tab
Lead Info	Lead Status ID	Unique identifier used to link record in DB.	Not Displayed
Lead Info	Lead Status	Lead status	Contact Record - Contact/Lead Details Tab
Lead Info	Lead Assigned To ID	Unique identifier used to link record in DB.	Not Displayed
Lead Info	Lead Assigned To Name	Indicates which agent this lead is assigned to	Contact Record - Contact/Lead Details Tab
Referral Info	Referred Contact ID	Unique identifier used to link record in DB.	Not Displayed
Referral Info	Referred Contact Name	Contact name the referral is linked to	Referral Summary - Edit Referral - Referred Contacts Tab
Referral Info	Referred To/By Contact ID	Unique identifier used to link record in DB.	Not Displayed
Referral Info	Referred To/By Contact Name	Contact name the referral is sent to or received from	Referral Summary - Edit Referral - Referring Party Tab
Referral Info	Referral Direction	Sent or Received	Referral Summary - Edit Referral - Referring Party Tab

Referral Info	Referral Number	Referral number	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Referral Source	Referral source	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Referral Date	Date of the referral	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Transaction Status ID	Unique identifier used to link record in DB.	Not Displayed
Referral Info	Transaction Status	Referral transaction status	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Referral Closing Date	The date on which the date of the home closed on	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Sale price	Sale price of the home the referral is for	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Commission Amount	Referral commission amount	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Check Amount	Not used in 8i	Not Used
Referral Info	Check Sent/Received Date	Date which the amount of the referral was sent or received	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Referral Fee Percent	Referral fee %	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Referral Flat Fee	Flat fee for the referral in $	Referral Summary - Edit Referral - Referral Info Tab
Referral Info	Referral Progress ID	Unique identifier used to link record in DB.	Not Displayed
Referral Info	Referral Progress Status	Referral status - indicating referral life cycle. This is automatically set if the contact in the referral is a party to a listing or closing.	Referral Summary - Edit Referral - Record Header
Referral Info	Referral Note Date	Referral note date	Referral Summary - Edit Referral - Notes Tab
Referral Info	Referral Notes	Referral note	Referral Summary - Edit Referral - Notes Tab
Referral Info	Referral Assigned To ID	Unique identifier used to link record in DB.	Not Displayed
Referral Info	Referral Assigned To Name	Indicates which agent this referral is assigned to	Referral Summary - Edit Referral - Referral Info Tab